

**Minutes of Board Meeting for
North West Mull Community Woodland Company Ltd
Meeting held on Tuesday 28th May, 2019 @ 7.30pm**

Present: Colin Morrison (**CM**), Belinda Hale (**BH**), Pippa Gatty (**PG**), Jean Lanteri Laura (**JLL**), Rhuri Munro (**RM**) John Addy (**JA**) **Also Present:** Helen Murray (minutes)

1. **CM** welcomed everyone to the meeting – all agreed **CM** to act as Chair until officers appointed at next meeting – see point 7
2. **Apologies:** Craig Whittaker (**CW**) Ian Hepburn (**IH**)
3. **Agenda** - the suggested agenda circulated by **JA** prior to the meeting was adopted.
4. The minutes of the Board Meeting held on 14th April, 2019 were signed by **CM** as a true record of the proceedings.

5. Co-option and appointment of new Board members

JA – decision taken at last meeting to defer decision on new co-opted or appointed Directors until this meeting. We can co-opt 1 new Director (giving us the 3 allowed under Article 35) and appoint 2 co-opted directors (as 2 retired – Article 36.1) – all to serve until the next AGM. **JA** proposed co-opting Rebecca Munro and appointing Tricia Evans and Kirsty Shilson. **CM** – agreed with proposal. **BH** questioned if we needed to fill all 3 of the vacancies now – not leaving us any room to appoint anyone else at a later date should we need to. Agree with Rebecca and one of the others, leaving a vacant position? **JLL** – we have lost 3 so would be beneficial to replace 3.

6. Future governance and role of sub-committees

JA need to consider how we structure and run the company in the future. We need to “beef” up and potentially increase the role of the subcommittees – propose 3 – one each for Woodlands, Ulva and Woodfuels. Various members of the board should sit on these. **BH** do you see the existing replant subcommittee becoming the Woodland one? **JA/CM** yes, but need to increase the remit and include Terms of Reference (TOR). **PG** the board still have an overview of it all and ultimately responsible? **JA** yes **CM** agree with this approach but it can't happen overnight **JA** agree, we need to work towards this so by the next AGM we are doing things differently to now. Subcommittees will need to have very specific deliverables, TOR and timescales, signed off by the board. **PG** would like to sit on the Woodland subcommittee. **CM/JM** great, but for now we need to agree a structure e.g give the replant subcommittee more authority and make them accountable to the board, give them specific tasks and timescales. **PG** agree this will get more achieved. Board agree the sub committee's first task would be to draft a TOR and submit to the board for sign off. The subcommittees will not have complete autonomy. **CM** – the Board is always “where the buck stops” the checks and balances we put in place have to be right as it's the Board who are ultimately responsible. **BH** where are we with the Directors insurance? **HM** to contact **CW** to ask

6. AOB

CM - Ulva development manager vacancy – are Board happy that the Ulva subcommittee deal with the applications received? Yes

7. Date of next meeting

Monday 3rd June, 2019 @ 7.30pm in Dervaig Church Hall

The meeting closed at 8.15 pm