Charity number: SC037336 Company number: SC287343

# North West Mull Community Woodland Company Limited (A company limited by guarantee)

Directors' report and financial statements

for the year ended 31 July 2013

### Contents

	Page
Legal and administrative information	1 - 2
Directors' report	3 - 5
Auditors' report to the directors	6 - 7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 20

#### Legal and administrative information

**Charity number** SC037336 **Company registration number** SC287343

**Business address** Penmore Mill

Dervaig Tobermory Isle of Mull PA75 6QS

**Registered office** Penmore Mill

Dervaig Tobermory Isle of Mull PA75 6QS

**Directors** Colin James Morrison Chair

Andrew Mayo

John Norman Morrison

Iain Thomson John Addy Neil Munro

Weil Munro Co-opted November 2012

Treasurer

Alex Duncan Resigned June 2013
Catriona Laurie (nee Duncan) Resigned June 2013

James MacPhailResigned June 2013Ailsa MorganResigned September 2012

Secretary Mrs Belinda Hale Appointed 15th March 2012

**Auditors** R A Clement Associates

Chartered Accountants & Registered

Auditors

5 Argyll Square

Oban Argyll PA34 4AZ

Bankers Clydesdale Bank plc

20 Main Street Tobermory Isle of Mull PA75 6NY

### Legal and administrative information

**Solicitors** MacPhee & Partners

Airds House An Aird Fort William PH33 6BL

## Report of the directors (incorporating the trustees' report) for the year ended 31 July 2013

The directors present their report and the financial statements for the year ended 31 July 2013. The directors, who are also trustees of North West Mull Community Woodland Company Limited for the purposes of charity law and who served during the year and up to the date of this report are set out on page 1 - 2.

#### Structure, governance and management

Risk Management

The Board of Directors is ultimately responsible for North West Mull Community Woodland Company Limited internal, financial and administrative controls and systems and for reviewing their effectiveness. However, such systems are designed to manage rather than eliminate risk of failure to achieve the Company's objectives, and can provide only reasonable but not absolute assurance against material misstatement or loss.

These systems of control include, a regular consideration by the Directors of financial results, variance from budgets and non financial performance indicators; delegation of authority and segregation of duties, identification and management of financial and non-financial risks.

#### Reserves policy

The aim of the Company's reserve policy will be, when repayment of the haul route loan is complete and timber harvesting net income permits, to establish a level of reserves which the Company may need in times of unexpected fluctuations in income to ensure its ability to provide uninterrupted services for a period of 12 months. During the current period of global economic uncertainty, the Company will continue to work towards this objective but recognises that this may not be achievable in the short term to medium term.

#### Objectives and activities

Principal objects

The charity's principal objective is to manage community land and associated assets for the benefit of the Community and the public in general as an important part of the protection and sustainable development of Scotland's natural environment, where "sustainable development" means development which meets the needs of the present without compromising the ability of future generations to meet their own needs.

#### Achievements and performance

Review of activities

This financial year has seen a marked increase in harvesting with approximately 40% of Langamull now felled which has meant a significant proportion of the road has now been paid off.

Work has continued with SEPA and Argyll and Bute Council on the feasibility of installing a micro-hydro scheme in West Ardhu.

The Company continues to link with the schools to assist with additional ways to utilise the woodlands for the children's educational benefit

The Company's eighth year has seen further fundraising activities to provide funds for on-going costs. The trading company continued with limited operations related to sales of firewood and processed timber from the Woodmizer mobile sawmill. Towards the end of the year they also started supplying bulk firewood to Crannich Woodfuel (for woodchip) as well as to Island Bakery and Sgriob-ruadh Farm

## Report of the directors (incorporating the trustees' report) for the year ended 31 July 2013

The company worked closely with Rural Housing Scotland in the creation of the 'Our Island Home' affordable housing design competition and have maintained contact with Argyll and Bute Council for funding.

#### Financial review

At the end of the financial year, approximately £211,000 had been repaid to Tillhill with regards to the loan for the haul route. The company remains on track to have paid off the entire loan from future harvesting as planned.

#### Statement as to disclosure of information to auditors

In so far as the directors are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### Statement of directors' responsibilities

The directors (who are also trustees of North West Mull Community Woodland Company Limited under charity law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

## Report of the directors (incorporating the trustees' report) for the year ended 31 July 2013

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Auditors**

R A Clement Associates were appointed auditors to the charitable company and are deemed to be reappointed in accordance with Section 487(2) of the Companies Act 2006.

#### **Small company provisions**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

This report was approved by the Board on

and signed on its behalf by

Mrs Belinda Hale Company Secretary

## Independent auditor's report to the trustees and members of North West Mull Community Woodland Company Limited

We have audited the financial statements of North West Mull Community Woodland Company Limited for the year ended 31 July 2013 which comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

This report is made exclusively to the members and to the directors of the company, as a body, who are the trustees of the charity, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, s44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the members and directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, the members and the directors as trustees of the charity, as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors (trustees) and auditor

As explained more fully in the Trustee's Responsibilities Statement in the Trustees' report, the trustees (who are also directors of the company for the purposes of company law), are responsible for the preparation of the financial statements and for being satisfied that the financial statements give a true and fair view.

We have been appointed auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report to you in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material mis-statements or inconsistencies, we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion, the financial statements:

give a true and fair view of the state of the charitable company's affairs as at 31 July 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;

have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and

have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended)

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

Fiona McGlynn 5 Argyll Square
Senior Statutory Auditor Oban
For and on behalf of R A Clement Associates
Registered Auditors

(Eligible to act as an auditor in terms of section 1212 of the Companies Act 2006)

### Statement of financial activities (incorporating the income and expenditure account)

### For the year ended 31 July 2013

	Unrestricted	Restricted	2013	2012
Note	funds s £	funds £	Total £	Total £
Incoming resources				
Incoming resources from generating funds:				
Voluntary income 2	4,390	14,779	19,169	532,025
Activities for generating funds	1,546	-	1,546	757
Income from trading subsidiaries 3	6,187	-	6,187	2,965
Incoming resources from charitable activities 4	1,567,767	-	1,567,767	212,145
Other incoming resources 5	3,412		3,412	4,866
Total incoming resources	1,583,302	14,779	1,598,081	752,758
Resources expended				
Costs of generating funds:				
Fundraising trading:				
cost of goods sold and other costs	541	-	541	533
Charitable activities	1,387,021	2,202	1,389,223	176,409
Governance costs 7	1,913	-	1,913	2,241
Total resources expended	1,389,475	2,202	1,391,677	179,183
Net incoming resources				
before transfers	193,827	12,577	206,404	573,575
Transfer between funds	1,322	(1,322)		
Net movement in funds/Net				
income for the year	195,149	11,255	206,404	573,575
Total funds brought forward	600,464	341,916	942,380	368,805
Total funds carried forward	795,613	353,171	1,148,784	942,380

Balance sheet as at 31 July 2013

SC287343

			2013		2012
	Notes	£	£	£	£
Fixed assets					
Tangible assets	11		1,477,944		1,473,689
Investments	12		2		2
			1,477,946		1,473,691
Current assets					
Debtors	13	2,241		5,400	
Cash at bank and in hand		14,292		20,588	
		16,533		25,988	
Creditors: amounts falling due within one year	14	(4,897)		(10,321)	
Net current assets			11,636		15,667
Total assets less current					
liabilities			1,489,582		1,489,358
Creditors: amounts falling due after more than one year	15		(10,959)		(6,000)
Provisions for liabilities	16		(329,839)		(540,978)
Net assets			1,148,784		942,380
Funds	17				
Restricted income funds			353,171		341,916
Unrestricted income funds			795,613		600,464
Total funds			1,148,784		942,380

The financial statements were approved by the board on by

and signed on its behalf

**Colin James Morrison Director** 

# Notes to financial statements for the year ended 31 July 2013

#### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

#### 1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

#### 1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

# Notes to financial statements for the year ended 31 July 2013

#### 1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings - Not depreciated Infrastructure - Not depreciated

Micro Hydro Scheme - Depreciate on completion

Plant and machinery - 25% straight line
Fixtures, fittings and equipment - 25% straight line
Computer Equipment - 25% straight line

The land and buildings cost in the accounts represents the purchase price, including legal costs of the Woodlands, Langamull and West Ardhu. Depreciation is not normally charged on land unless it is subject to depletion. However, as the asset includes standing timber which will be subject to extraction in the future, the directors have considered the matter further and they continue to be of the opinon that depreciation is not appropriate

#### 1.5. Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the statement of financial activities.

### 2. Voluntary income

	Unrestricted funds	Restricted funds	2013 Total	2012 Total
	£	£	£	£
Donations	1,161	10,000	11,161	3,126
Forestry Commission	-	-	-	5,000
Highlands & Islands Enterprise - Awards for All	-	4,779	4,779	1,515
Training Grants	-	-	-	1,240
Scottish Community Project Fund - Access project	-	-	-	1,500
SSTTS Road Grant	-	-	-	512,330
Leader - Access project	-	-	-	7,314
SGRPID	3,229		3,229	
	4,390	14,779	19,169	532,025

#### 3. Trading subsidiaries

The charity controls the company listed below either by virtue of holding a controlling interest in the equity share capital: -

		% of equity
		share capital
Name of subsidiary	Country of incorporation	held
NWMCW Trading Company Limited	Scotland	100

# Notes to financial statements for the year ended 31 July 2013

### **NWMCW Trading Company Limited**

The Trading company was incorporated on 25th September 2006 and commenced trading on 14 July 2009.

Summary of	trading	results
------------	---------	---------

4.

Summary of trading results		
	2013 £	2012 £
	£	ı.
Turnover	10,726	3,337
Total expenditure	(4,347)	(564)
Net profit for the year	6,379	2,773
Amount gift-aided to the charity	(6,187)	(2,965)
Retained profit/(loss)	192	(192)
The assets and liabilities of NWMCW Trading Company Limited were:		
Assets	4,649	1,077
Liabilities	(4,647)	(1,267)
Funds/(Deficit)	2	(190)
Incoming resources from charitable activities		
Unrestricted	2013	2012
funds	Total	Total
£	£	£
Sale of goods/services 1,247	1,247	1,810
Training income -	1 5 ( 4 200	4,150
Timber sales 1,564,289 Forest crofts 2,231	1,564,289 2,231	206,185
1,567,767	1,567,767	212,145

### Notes to financial statements for the year ended 31 July 2013

_	$\alpha$		
<b>5.</b>	( )ther	incoming	resources
J.	Other	mcoming	resources

<b>5.</b>	Other incoming resources			
	C	Unrestricted	2013	2012
		funds	Total	Total
		£	£	£
	Gain on disposal of tangible fixed assets	_	_	4,000
	Other income	_	_	595
	Tax reclaimed on gift aid	3,049	3,049	150
	Expenses reimbursed	238	238	-
	Wayleaves	125	125	121
		3,412	3,412	4,866
			====	====
6.	Costs of charitable activities - by activity			
		Activities	2012	2012
		undertaken	2013	2012
		directly	Total	Total
		£	£	£
	General Development	34,935	34,935	51,354
	Forestry & Timber	1,353,150	1,353,150	98,512
	Housing & Woodland Crofts	-	-	3,918
	Training	-	-	3,899
	Energy & Renewables	-	-	1,737
	Infrastructure, Haul Route	504	504	774
	Access Project	61	61	16,215
	Community & Schools	573	573	-
		1,389,223	1,389,223	176,409
7.	Governance costs			
		Unrestricted	2013	2012
		funds	Total	Total
		£	£	£
	Professional - Auditor remuneration	1,900	1,900	1,900
	Companies House fees	13	13	14
	Cost of trustees' meetings/directors training	-	-	327
		1,913	1,913	2,241

# Notes to financial statements for the year ended 31 July 2013

### 8. Net incoming resources for the year

	2013	2012
	£	£
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	431	1,219
and a Communitation		
and after crediting:		
Profit on disposal of tangible fixed assets	-	4,000

### 9. Employees

<b>Employment costs</b>	2013 £	2012 £
Wages and salaries Employers NI	23,793 1,219	33,397 2,628
	25,012	36,025

No employee received emoluments of more than £60,000 (2012 : None).

#### **Number of employees**

The average monthly numbers of employees (excluding the directors) during the year, was as follows:

2012	2013
Number	Number
2	2

#### 10. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Corporation Taxes Act 2010. Accordingly, there is no taxation charge in these accounts.

# Notes to financial statements for the year ended 31 July 2013

		Land and Micro Infrastructure Fixtures,						
11.	Tangible fixed assets	buildings	Hydro	Roads &		fittings and	Computer	
		freehold	Scheme	Bridges	machinery	equipment	Equipment	Total
		£	£	£	£	£	£	£
	Cost							
	At 1 August 2012	342,383	-	1,130,875	2,413	2,190	5,019	1,482,880
	Disposals	<u> </u>	4,686					4,686
	At 31 July 2013	342,383	4,686	1,130,875	2,413	2,190	5,019	1,487,566
	Depreciation							
	At 1 August 2012	=	-	-	2,413	2,190	4,588	9,191
	Charge for the year						431	431
	At 31 July 2013				2,413	2,190	5,019	9,622
	Net book values							
	At 31 July 2013	342,383	4,686	1,130,875				1,477,944
	At 31 July 2012	342,383	-	1,130,875	-	-	431	1,473,689

# Notes to financial statements for the year ended 31 July 2013

12.	Fixed asset investments	Subsidiary undertakings		
		shares	Total	
		${f t}$	£	
	Valuation			
	At 1 August 2012 and			
	At 31 July 2013	2	2	
		<del></del>		
	Historical cost as at 31 July 2013	2	2	

All fixed asset investments are held within the United Kingdom.

#### 12.1. Holdings of 20% or more

The company holds 20% or more of the share capital of the following companies:

	Country o	f			Proportion	
	registration or incorporation		Nature of business		of shares held	
Subsidiary undertaking						
NWMCW Trading Company Limited	Scotland	Forestry activitie	es	Ordinary shares	100%	

The aggregate amount of capital and reserves and the results of the undertaking for the last relevant financial year were as follows:

		Capital and reserves		Profit for the year £	
	NWMCW Trading Company Limited	2	19	2	
13.	Debtors		2013	2012	
			2013 £	£	
	Amounts due from subsidiary and associated	d undertakings	2,091	36	
	Other debtors		150	5,364	
			2,241	5,400	

# Notes to financial statements for the year ended 31 July 2013

14.	Creditors: amounts falling due		
	within one year	2013	2012
	·	£	£
	Trade creditors	65	490
	Other taxes and social security	415	4,475
	Accrued expenses	4,417	5,356
		4,897	10,321
15.	Creditors: amounts falling due after more than one year	2013 £	2012 £
	CARES Fund loan	4,959	-
	Interest free loan	6,000	6,000
		10,959	6,000

An interest free loan of £6,000 was received by the charity in 2012. There are no fixed terms of repayment.

### 16. Provisions for liabilities - Amounts due to Tilhill Forestry Ltd (Harvesting)

	Haul Route Infrastructure £
At 1 August 2012	540,978
Reduction in the year	211,139
At 31 July 2013	329,839

Future timber sales will continue to reduce the balance as the timber is harvested and receipts are expected to more than cover the outstanding amount.

# Notes to financial statements for the year ended 31 July 2013

### 17. Analysis of net assets between funds

1/.	Analysis of het assets between funds					
			Į	Unrestricted	Restricted	Total
				funds	funds	funds
				£	£	£
	Fund balances at 31 July 2013 as represent	ted by:				
	Tangible fixed assets			1,130,875	347,069	1,477,944
	Investment assets			2	=	2
	Current assets			5,472	11,061	16,533
	Current liabilities			(4,897)	=	(4,897)
	Long-term liabilities			(335,839)	(4,959)	(340,798)
				795,613	353,171	1,148,784
18.	Unrestricted funds	At				At
		1 August	Incoming	Outgoing		31 July
		2012	resources	resources	Transfers	2013
		£	£	£	£	£
	General Funds	600,464	1,583,302	(1,389,475)	1,322	795,613

# Notes to financial statements for the year ended 31 July 2013

19.	Restricted funds	At 1 August 2012 £	Incoming resources	Outgoing resources	Transfers £	At 31 July 2013 £
	Capital Asset Funds					
	Purchase of Woodlands	342,383	-	-	-	342,383
	Revenue Funds					
	Forest Shed	_	10,000	-	-	10,000
	Energy& Renewables- Micro Hydro	-	-	(535)	535	-
	Fireworks Night	300	-	(62)	-	238
	Other restricted donations	550	-	-	-	550
	5 Year review	(1,317)	4,779	(1,605)	(1,857)	-
		341,916	14,779	(2,202)	(1,322)	353,171

#### Purposes of restricted funds

#### Energy & Renewables - Micro Hydro

A loan was received from CARES towards the initial costs of the Micro Hydro scheme. All of the relevant costs have been capitalised. Management costs of £535 were included in the claim and have not been capitalised. 5% of the total costs were met from the charity's own funds. The transfer in represents the charity's contribution to the costs.

#### **Forest Shed**

Donations amounting to £10,000 were received towards the costs of a forest shed. This amount was carried forward to be spent in 2014

#### **Other Restricted Funds**

£200 continues to be brought forward for the nature hide, £250 for Forest Schools and £100 for communications.

#### **Five Year Review**

Funds were received from the Forestry Commission towards a 5 year review being carried out for Highlands & Islands Enterprise. HIE are also contributing 50% towards the consultants costs.

#### 20. Transactions with trustees

No director received any direct remuneration or other benefits in kind during the year.

One director was allocated one of the three forest crofts in 2012; all decisions in respect of this allocation were taken in accordance with the company policy on conflicts of interest and the director took no part in the decision making process.

Notes to financial statements for the year ended 31 July 2013

### 21. Company limited by guarantee

North West Mull Community Woodland Company Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.